

INDY SOUTH GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS

MAY 11, 2017 MEETING MINUTES

Call Meeting to Order

President Mr. Scott Hines called the meeting to order at 5:30 p.m.

Roll Call

PRESENT: Commissioners Scott Hines, Melvin Weddle, Cora Steinmetz and Recording Secretary Diana Downey were present. Commissioner Howard Hubler was absent.

Approval of Meeting Minutes

Mr. Hines presented Meeting Minutes for the April 13, 2017 meeting. Mr. Weddle moved to approve as presented. Seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Audience Requests Mark Doucey of Trammel Air stated he believes he was double billed for the month of February. Ms. Curless explained that the invoice for February was mailed out in mid-February and the March invoice was mailed at the beginning of March, so this is the point of confusion. Mr. Doucey still believes he may have been billed twice. The Finance Department will look into his concerns further.

Ms. Curless presented a Use Agreement, Indemnification and Waiver with Cherry Hill Aviation, LLC, for banner towing for the 2017 calendar year. Mr. Weddle moved to approve as presented, seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Ms. Curless then discussed an upcoming event with the Commemorative Air Force and requested a \$0.20 per gallon discount for the aircraft that will be used during the June 12th through June 16th event. Mr. Weddle moved to approve, seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Mr. Doucey then stated that recently the self-serve fuel pump was not working, so they had to use the full-service pump which cost more. He stated he believes if the self-serve is not working, they should not have to pay the higher price for the full-service. Ms. Curless stated that the price difference between self-serve and full-service is \$0.60 per gallon. She further stated that when the self-service pump went down, she offered the full-service fuel at a \$0.30 discount, when combined with the \$0.20 discount applied to on-field commercial tenants as approved by the Board, Trammel Air actually paid \$0.10 per gallon over the self-serve price. Mr. Hines stated the Board will take it under advisement.

Items presented to the Board

Mr. Curless presented a request for consideration for approval to increase the compensation amount to CLD Tree Service for tree and limb removal in the amount of \$700 due to increased scope of work. Mr. Weddle moved to approve, seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Next, Ms. Curless asked the Board to approve the 2017 Events Use Agreements as presented and requested the Airport Manager be authorized to execute such Agreements on the Board's behalf. So moved by Mr. Weddle. Seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Ms. Curless next requested consideration for approval of an additional appropriation from the Aviation Fund to budget classification 445 in the Aviation Budget for equipment purchase in the amount of \$31,280.00. So moved by Mr. Weddle, seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Then Ms. Curless requested consideration for approval of a contract with Midwestern Electric, Inc., in the amount of \$7,896.00 for the County Line ODALS Bore project. Mr. Weddle moved to approve and to authorize the Airport Manager to execute on the Board's behalf. Seconded by Ms. Steinmetz. All ayes. **Motion carries.**

Finally, Ms. Curless stated that the Experimental Aircraft Association, Chapter 1354 had requested to be placed on the agenda as they were looking to partner with local schools, expanding their aviation program, and ultimately their room usage. They will be coming back to the Board once they have successfully secured a school partnership.

Airport Manager Report was submitted by Ms. Curless.

Corporation Counsel Report was submitted by Mr. Grechukhin.

Controller's Financial Report was submitted by Ms. Fritz.

Engineering Report was submitted by Mr. Ross of NGC.

Board Requests None.

Approval of Claims Docket

Mr. Hines presented the docket, in the amount of \$55,404.19 for approval. Ms. Steinmetz moved to approve, seconded by Mr. Weddle. All ayes. **Motion carries.**

Ms. Curless requested approval of a claim to Aircraft Ground Equipment, Corp. in the amount of \$26,100, to be paid upon receipt of an aircraft tug. So moved by Mr. Weddle. Seconded by Ms. Steinmetz. All ayes. **Motion carries.**


Mayor/Deputy Mayor Report. None.

Adjournment

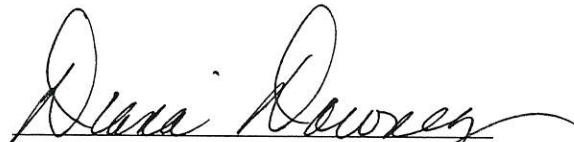
Next meeting will be held on June 8, 2017 at 5:30 p.m.

Meeting adjourned at 5:57 p.m.

So approved, this 8th day of June, 2017.



Scott Hines, President



Diana Downey, Recording Secretary