

Board Member Kevin Hoover called the meeting to order at 5:30 p.m.

PRESENT: Kevin Hoover Shan Rutherford and Jeff Colvin; Corporation Counsel, Krista Taggart; City Engineer Mark Richards; and Board Clerk Amanda Leach.

Approval of Meeting Minutes

Mr. Rutherford moved to approve the meeting minutes of September 7, 2016, as presented seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

Best Way of Indiana, Inc.

Colleen Evan, Best Way, introduced Chris Roberts, Terry Teverbaugh and Luke DeCoursey to give a brief presentation of the benefits to transitioning to an automated recycling program. Mr. DeCoursey stated the benefits to the program include cost effectiveness and increased participation (see the attached pamphlet for complete details made a part of the record). Mr. Roberts and Ms. Teverbaugh demonstrated the ease of moving the 96 gallon bucket. The Board inquired of the cost for the new program. Mr. Roberts stated the contract has already been accepted and approved for the first two years through the bidding process, the increase to the rate would not be until the third year (November 2018-November 2019) at a cost of \$0.50 per user. The Board thanked Best Way for the information. Ms. Taggart requested approval to exercise the one year renewal option under the contract for a third year extension with Best Way of Indiana for trash and recycling through November 3, 2019 and authorizing the Mayor to sign on the Board's behalf, so moved by Mr. Colvin, seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

Lighttower – Request for location change of pole on Fry Road

Kevin Haughey, Lighttower Fiber Optics, appeared before the Board to request approval to amend a location. Mr. Haughey explained Lighttower came before the Board on June 15, 2015 requesting approval of nine (9) additional locations throughout Greenwood. Mr. Haughey is requesting to place a new pole at Fry Road and Howard Road instead of the approved Summer Road and Suncrest Drive location. The Board voiced concern about the location along Fry Road and requested the pole be moved further to the west of the intersection. Mr. Rutherford moved to approve the location of Fry Road and Howard Road conditional upon review by the City Engineer on the location to place the pole further west of Howard Road to assist with traffic visibility, seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

Hirons – City of Greenwood Website and Identity

Chad Mertz, Hirons, gave a brief presentation on the City of Greenwood website and new identity, (see attached powerpoint presentation made a part of the record)

672 Reunion Lane, Homecoming at University Park, Lot 606 – Fence Encroachment

Evan Walsh, Homeowner, appeared before the Board to request approval to construct a privacy fence in his back yard. The owner has proposed to encroach into a platted 7.5' Drainage and Utility Easement (7.5' D&U.E.) located adjacent to his South property line. The owner has obtained approval letters from the Home Owners Association and all of the necessary letters from utility companies. Mr. Rutherford moved to approve the encroachment request as presented conditional upon the following:

1. That the encroachment into the 7.5' Drainage and Utility Easement (D &U.E.) along the South property line shall be no closer than five (5) feet to the buried storm sewer.
2. That the Stormwater Department is notified prior to constructing the fence so that the existing storm line can be marked.
3. That the Stormwater Department is notified following completion of fence construction so that an inspection of the Storm Sewer can be made. If installation of the fence causes damage to the storm sewer, the Owner shall repair or replace the damaged portion of the Storm Sewer to the satisfaction of the City at the Owners expense.

4. Should work within any easement be necessary by any of the utilities or the City, the Owner shall be responsible for removal and replacement of owner's fence at his sole expense, and owner further holds harmless utilities and City for any damage to said fence.

Seconded by Mr. Hoover. **Vote: Ayes. (3-0) Motion carries.**

1362 Colinbrook Court, Cobblestone, Lot 123 – Fence Encroachment

Mr. Richards stated Ms. Perry contacted the office today, she had an unforeseeable conflict arise and will not be able to attend. Mr. Richards stated Ms. Perry would like approval to construct a 4 foot tall wrought aluminum fence in their back yard. The owner has proposed to encroach into a platted 10' Drainage and Utility Easement (10' D&U.E.) located adjacent to the West property line. The owner has obtained all of the necessary letters from the Home Owners Association and all utility companies with the exception of AT&T, Century Link, and Metro net. Mr. Rutherford moved to approve the encroachment request conditional upon:

1. That the encroachment into the 10' Drainage and Utility Easement (10' D&UE) along the West Property line shall be no closer than five (5) feet to the buried storm sewer.
2. That the Stormwater Department is notified prior to constructing the fence so that the existing storm line can be marked.
3. That the Stormwater Department is notified following the completion of the fence so that an inspection of the stormsewer can be made. If installation of the fence caused damage to the storm sewer, the Owner shall repair or replace the damaged portion of the storm sewer to the satisfaction of the City at the Owners expense.
4. That the fence be constructed to allow for adequate drainage, and if it is determined by the Engineering Division that a drainage issue has been created the homeowner will be responsible to correct said drainage issue.
5. Should work within any easement be necessary by any of the utilities or the City, the Owner shall be responsible for removal and replacement of owner's fence at his sole expense, and owner further holds harmless utilities and City for any damage to said fence.
6. Please provide approval letters from the three remaining utility companies or evidence they were contacted and did not reply.

Seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

863 Bough Street, Timber Valley, Lot 213 – Fence Encroachment

Courtney Bishop, Homeowner, appeared before the Board to request approval of an already constructed 4 foot tall wood fence in the backyard. The fence encroaches into both a platted 50' Drainage Utility and Sewer Easement (DU&SE), and a 50' Electrical Easement located adjacent to the south property line. There are no storm lines buried in the 50' Drainage Utility and Sewer Easement (DU&SE), however, there is an existing underdrain located in said 50' Drainage Utility and Sewer Easement (DU&SE). The owner has obtained the necessary letters from the Architectural Control Committee of the HOA. Mr. Colvin moved to ratify the encroachment request conditional upon:

1. That the fence be constructed to allow for adequate drainage, and if it is determined by the Engineering Division and or the Stormwater Dept. that a drainage issue has been created the homeowner will be responsible to correct said drainage issue.
2. Should work within any easement be necessary by any of the utilities or the City, the Owner shall be responsible for removal and replacement of owner's fence at his sole expense, and owner further holds harmless utilities and City for any damage to said fence.

Seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

Calvert Farms, Section 3

Paul Maurer, Maurer Surveying, Inc., appeared before the Board to request the following:

1. Acceptance of the sanitary sewer at Calvert Farms, Section 3.
2. Acceptance of three (3) year maintenance bond #5042393 from Bond Safeguard Insurance Company in the amount of \$34,709.42 for the sanitary sewer at Calvert Farms, Section 3.

3. Execution of the Final Plat for Calvert Farms, Section 3.

Mr. Richards stated there has been a field inspection completed by the Sanitation Field Office and the installation and mandrel test for the sanitary sewer are acceptable. The air test has not yet been completed due to the fact that not all of the utilities have been installed, in the subdivision, as of this date. Once all utilities are installed the air test will be completed with Sanitation Field Office staff present. The paper as-builts have been reviewed and approved by the Sanitation Field Office and the engineering division. The plat has been reviewed and approved by the Sanitation Field Office and the Engineering Division. The maintenance bond has been reviewed and approved by the Legal Department and the Engineering Division. The 1/3 SAF is due. Final inspection and testing fees that may be due, will not be able to be calculated until the air test is completed. Mr. Hoover moved to accept the sanitary sewer, to accept the 3 year maintenance bond for the sanitary sewer and to execute the final plat, all for Calvert Farms, Section 3, subject to:

- a) Completion of the air test on the sanitary sewer and approval of the air test by the sanitation field office.
- b) Receipt of the approval letter from the Sanitation Superintendent for the proper installation and testing of the sanitary sewer
- c) Receipt of 2 sets of mylar as-builts and 1 digital copy of the as-builts
- d) Payment of the balance of any sanitary sewer inspection and testing fees, if applicable, after the air test is complete
- e) Payment of the 1/3 SAF

Seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

Summerfield Crossing

Bruce Stack, EMH&T, appeared before the Board to request the following:

1) Acceptance and execution of the final Re-Plat for Summerfield Crossing, Block A, Lot 1. Kroger is expanding their current store at the Summerfield Crossing location at U.S. Highway 31 and Worthsville Road. They are removing a majority of the "B" Shops (the building north of the current store) for the expansion of the current store. There is an existing plat in place that has the "B" Shops on a separate lot, lot #3. Kroger is re-platting to remove the lot #3 designation and to have the entire site become Summerfield Crossing, Block A, Lot 1. The re-plat has been reviewed and approved by the Planning and Engineering Divisions. Mr. Rutherford moved to accept and execute the re-plat for Summerfield Crossing, Block A, Lot 1, seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

Items from the Audience

Fleet Maintenance

Todd Petty, Fleet Maintenance Superintendent, appeared before the Board to request the following:

1. Purchase a 2017 Jeep Patriot at a cost of \$21,645.00 to replace the Crown Vic CDS vehicle at the City Center, to be funded from Line item 445 (Cig Tax Fund). Mr. Petty stated three quotes had been received and this has been found the lowest most responsive, responsible quote received.

So moved by Mr. Rutherford, seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

2. Purchase (2) 2017 Ford F250XL extended cab trucks a cost of \$28,854.91 and (1) 2017 Ford F250 XLT extended cab truck at a cost of \$32,054.91 totaling \$89,764.73 payable from the Sanitation budget. Mr. Petty stated the current trucks will be refurbished to the Park and Airport Departments.

So moved by Mr. Hoover, seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

3. Purchase a 2015 Morbark 1100 tub grinder with Tier 3 engine, auger assembly and breakaway torque limiter at a price of \$517,270.00 with a trade in of current Morbark

1100 S/N 565/535 at a cost of \$125,000 for a total purchase price of \$392,270.00 to be paid for by the Huntington Lease, with payments being budgeted in the 2017 Waste Management budget at approximately \$80,000 a year. Ms. Taggart stated a special determination is requested for this purchase under Indiana Code §5-22-10-5 Savings to a governmental body and §5-22-10-13 single source for supply because this is the only Tier 3 engine left and by purchasing this model the City will save at least \$50,000 and Columbus Equipment is the sole vendor in Indiana for this model. A Written Determination will be presented at the next meeting.

So moved by Mr. Rutherford, seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

IDEM Compliance Plan Status Update

The Find it Fix It booth will be at the Rock the Clock Event on September 24. A Find It, Fix It educational buck slip will be going out in sanitary sewer bills over the next month. A copy of the buck slip is attached hereto.

The City is moving forward with property acquisition for the Western Regional Interceptor project in accordance with its capital improvement plan. At this time it is estimated that the project will require acquisition of 200+ easements. It is anticipated that the first batch will be ready for survey/appraisals by the end of October. A project announcement is planned for early October and a series of Open House/public information meetings will be held in the project area (White River Township) to provide outreach and education.

Corporation Counsel Status of Tasks

Professional Services Agreement with Hiron – Waste Management

Ms. Taggart presented a PSA with Hiron for a public outreach and educational scope for the new recycling program adopted earlier this evening. Ms. Taggart stated this will be at a cost of \$4,000 a month through the end of the year not to exceed \$25,000, so moved by Mr. Hoover authorizing the Mayor to sign on the Board's behalf, seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

2016 Greenwood Community Band Contract

Ms. Taggart presented the 2016 Greenwood Community Band Contract for approval, under the same terms as previous years, at a cost of \$4,000.00, all financial paperwork has been received. Mr. Rutherford moved to approve as presented, authorizing the Mayor to sign on the Board's behalf, seconded by Mr. Hoover. **Vote: Ayes. (3-0) Motion carries.**

CDS Director Status of Tasks

2016 Community Crossings Grant Projects

Mr. Richards requested ratification of Supplement to PSA and approval of INDOT-LPA Grant Agreement – First Group Engineering has provided a supplement to the February 17th, 2016 professional services agreement for development of an Asset Management Plan for roads and streets. The City was successful in receiving a Community Crossings Grant in the amount of \$957,996 to provide a 50/50 match for four project phases; Crack Seal, Fog Seal, Slurry Seal, and Street Reconstruction. First Group has submitted a supplement to the PSA to provide assistance with development of project specifications and to provide bidding assistance for the first three phases of the work. The Deputy Mayor authorized the work to proceed, thus ratification of the supplement is requested. Mr. Hoover moved to ratify Supplement No. 1 to the Professional Services Agreement with First Group Engineering, and authorize the Mayor to sign on the Board's behalf, seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

Grant funds are being provided through INDOT, and the state is requiring execution of a "Local Roads and Bridges Matching Grant Agreement". Mr. Colvin moved to approve the Local Roads and Bridges Matching Grant Agreement with INDOT for the Community Crossings Grant

Program, and authorize the Mayor to sign on the Board's behalf, seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

Controller

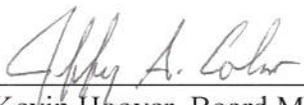
Professional Services Agreement Commonwealth Engineers

Mr. Stone presented a PSA with Commonwealth Engineers for technical review/analysis services to Taft Stettinius & Hollister with regard to the Citizens Energy Group sewer user rate negotiation IURC regulatory hearing, at a cost not to exceed \$20,000.00, so moved by Mr. Hoover authorizing the Mayor to sign on the Board's behalf, seconded by Mr. Rutherford. **Vote: Ayes. (3-0) Motion carries.**

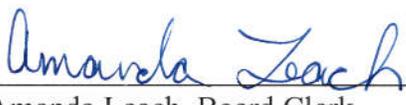
Claims

Mr. Rutherford moved to accept and approve the claims as presented through September 19, 2016, seconded by Mr. Colvin. **Vote: Ayes. (3-0) Motion carries.**

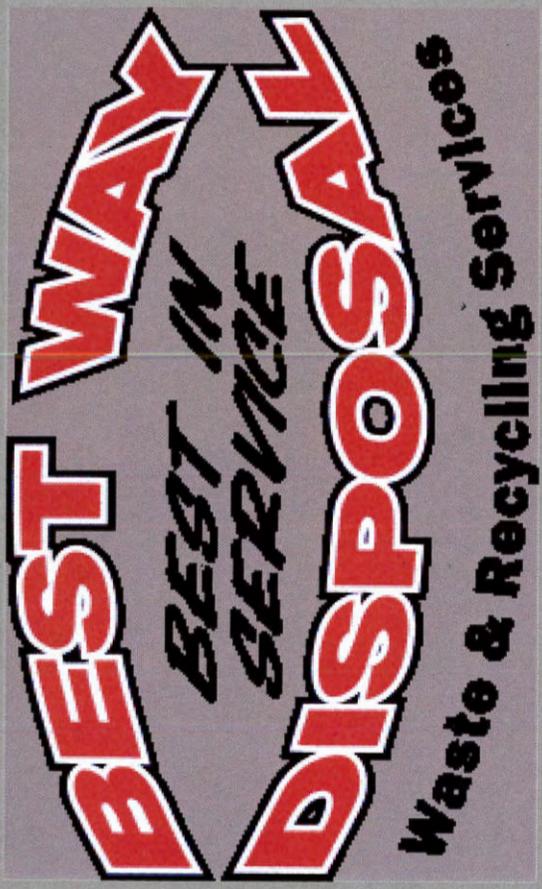
With no further business, the meeting adjourned at 6:33p.m. The next regularly scheduled Board of Public Works and Safety meeting is to be held on Monday, October 3, 2016 at 5:30 p.m. at the City Center Building.



Kevin Hoover, Board Member
Jeffrey A. Colvin



Amanda Leach, Board Clerk



***Best Way Disposal Recycling
Proposal
City of Greenwood***

AUTOMATING RECYCLE *ROUTES*

What are the advantages to automating recycle routes in your city?

- Participation
- Carbon Footprint
- Safety



PARTICIPATION

- Industry studies have shown that introducing automated recycling carts into your management plan can increase recycling participation by up to 20%.
- Easily maneuverable enclosed carts keep items secure from shifting and blowing, and the container itself stationary.
- Double the capacity when transitioning from every week to every other week collection.

CARBON FOOTPRINT

- Transitioning to an automated every other week pickup schedule cuts the carbon footprint in half by only running the more efficient truck 50% of the current schedule while collecting more recyclable materials.

SAFETY

- Running an every other week fully automated recycle route minimizes the risk to residents by reducing large vehicles on the road.
- Fully automated routes also minimize the risk for Best Way Disposal employees by not having someone outside of the vehicle while collecting.



CART COMPARISON

18 GALLON TOTE

23" X 18"



96 GALLON CART

25" X 23"



EXAMPLE OF SUCCESS

- Best Way Disposal has fully automated and been servicing a Greenwood subdivision (Homecoming) with 96 gallon carts for the last 4 years. These residents have had a 96 gallon trash and recycle cart which has been very successful.
- Additionally, during this time Best Way Disposal has estimated participation to be around 70-75%. The current rate of participation in the City of Greenwood is estimated to be around 50-55%.

Frequently Asked Questions

- Q: Doesn't the cart take up more space in a garage?
- A: The cart is taller than a tote, but is only a few inches wider and deeper, and is much easier to access.
- Q: Do residents have a harder time getting the cart to the curb?
- A: No, the design of the carts makes wheeling 96 gallons to the curb much easier than carrying 18 gallons. It actually makes it much more practical for the resident.
- Q: I've always had 18 gallon totes. Why do I need to change?
- A: The efficiency of 96 Gallon Trash and Recycle programs have become the proven standard in the waste collection industry.

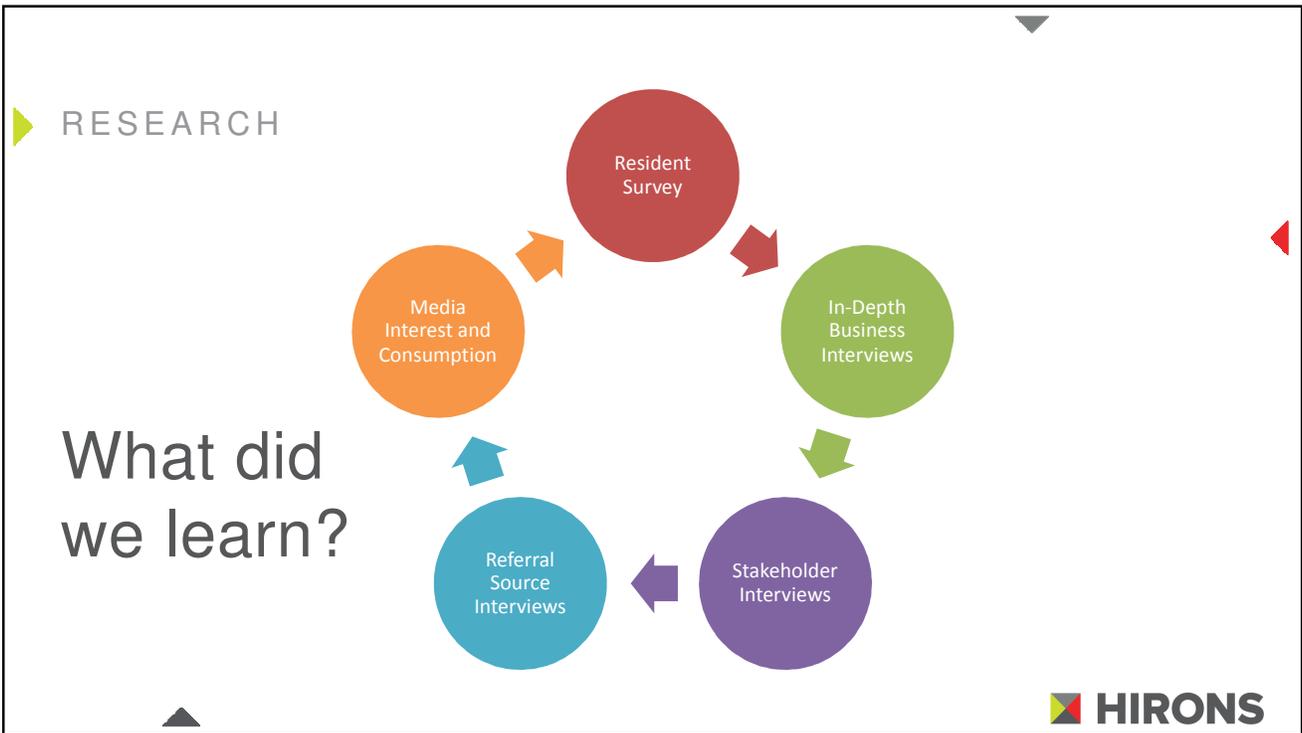
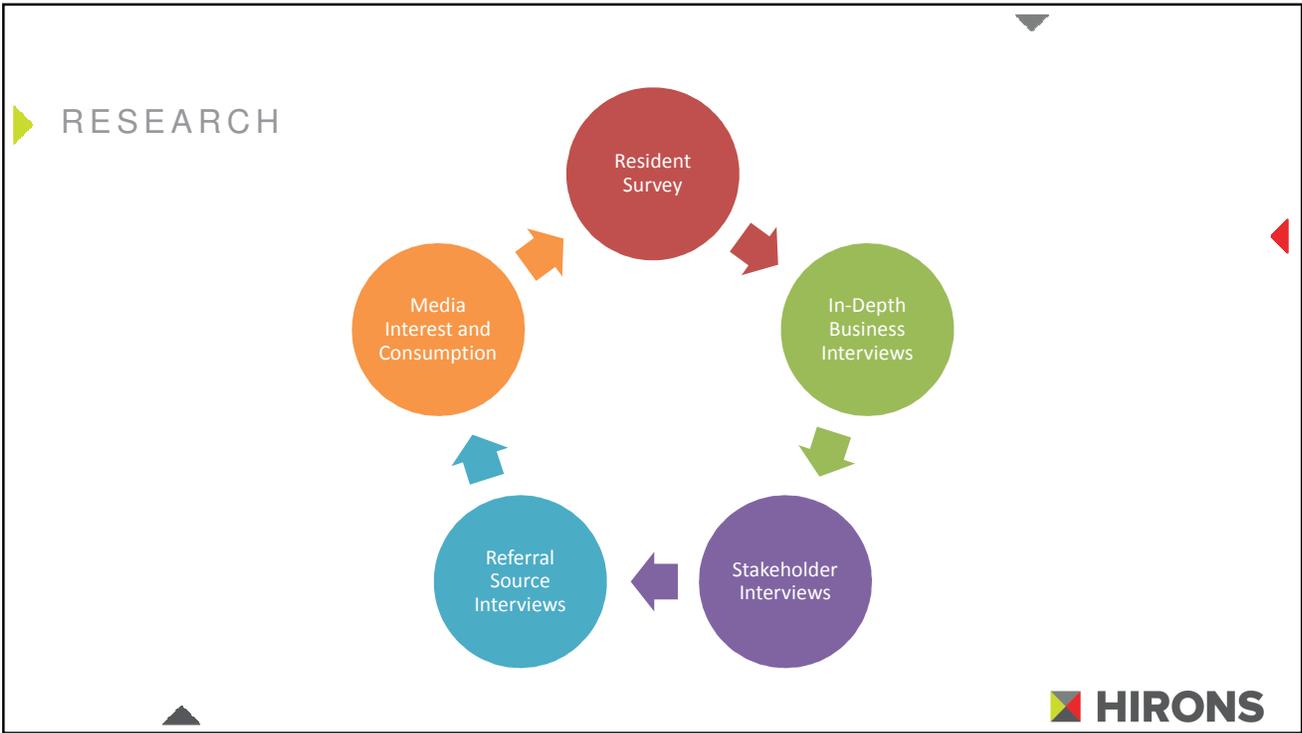
TELLING THE GREENWOOD STORY

Presentation to Greenwood Redevelopment Commission
September 13, 2016



Research Refresher





▶ TOP-LINE RESEARCH FINDINGS

1. Greenwood residents like the city, enjoy living here and have a positive perception of the administration
2. Negative Southside and/or Greenwood bias is not prevalent – internal perception must change



▶ TOP-LINE RESEARCH FINDINGS

3. Greenwood is well-positioned for growth/business attraction – must improve how the city works with businesses and continue developing infrastructure
4. Greenwood needs a compelling and consistent identity, messaging and vision – then, get that package in front of the right people/organizations



Greenwood Identity



▶ GREENWOOD IDENTITY

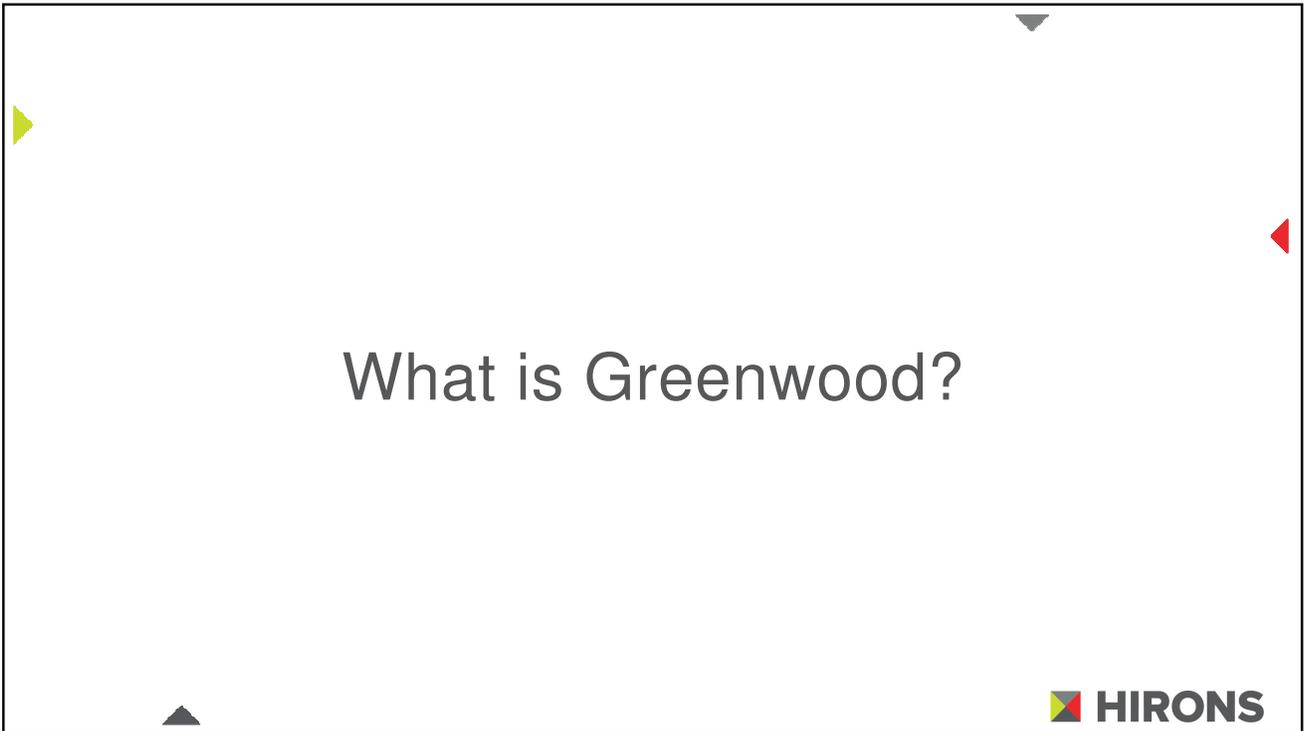
- ▶ Generally positive perception
- ▶ Ill-defined internally
- ▶ Unknown, maligned or marginalized externally
- ▶ Among economic development leaders
 - ▶ Not well-defined
 - ▶ Not top-of-mind



▶ GREENWOOD IDENTITY

Greenwood needs a compelling and consistent identity, messaging and vision – then, get that package in front of the right people/organizations







 **HIRONS**

 THIS IS GREENWOOD



 **HIRONS**

▶ THIS IS GREENWOOD



DRINK GREENWOOD

 HIRONS

▶ THIS IS GREENWOOD



 HIRONS

▶ THIS IS GREENWOOD



WORK GREENWOOD



▶ THIS IS GREENWOOD



▶ THIS IS GREENWOOD



 **HIRONS**

▶ THIS IS GREENWOOD



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ACCESS GREENWOOD



▶ THIS IS GREENWOOD



PLAY GREENWOOD



ENJOY GREENWOOD



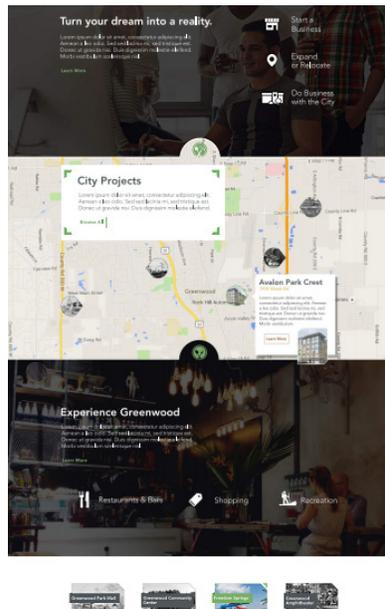
EAT GREENWOOD







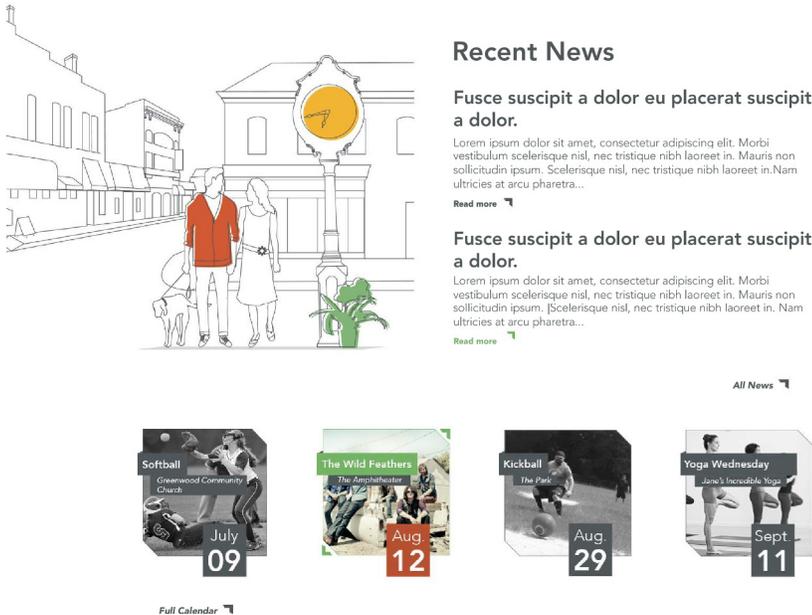
Greenwood.in.gov





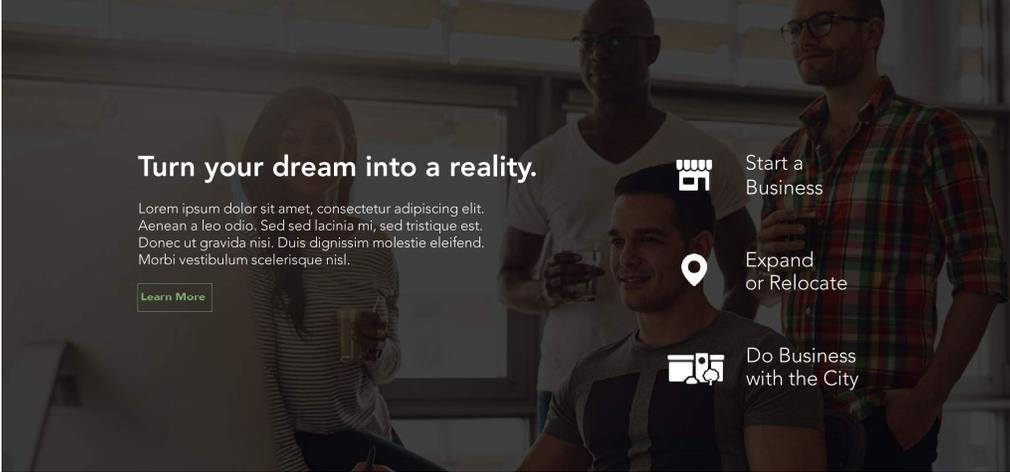
The screenshot shows the Greenwood website homepage. At the top, there is a navigation menu with links for "Live", "Play", "Visit", "Do Business", and "Government". The Greenwood logo, featuring a stylized 'G' and the text "GREENWOOD EST. 1864", is centered. Below the navigation is a large hero image of a street scene with a clock tower. The headline "Imagine the places you'll go." is overlaid on the image. At the bottom of the hero section, there is a row of six icons with labels: "Welcome to Greenwood", "Pay Bills", "Entry South Greenwood Airport", "Parks & Rec", "City Services", and "Events".

HIRONS



The screenshot shows the "Recent News" section of the Greenwood website. On the left is a line-art illustration of a street scene with a clock tower, a man with a dog, and a woman. The "Recent News" section contains two news items, each with a headline "Fusce suscipit a dolor eu placerat suscipit a dolor." and a "Read more" link. Below the news items is an "All News" link. At the bottom, there is a "Full Calendar" link and a row of four event cards: "Softball Greenwood Community Church" (July 09), "The Wild Feathers The Amphitheater" (Aug 12), "Kickball The Park" (Aug. 29), and "Yoga Wednesday June's Inaccessible Yoga" (Sept. 11).

HIRONS

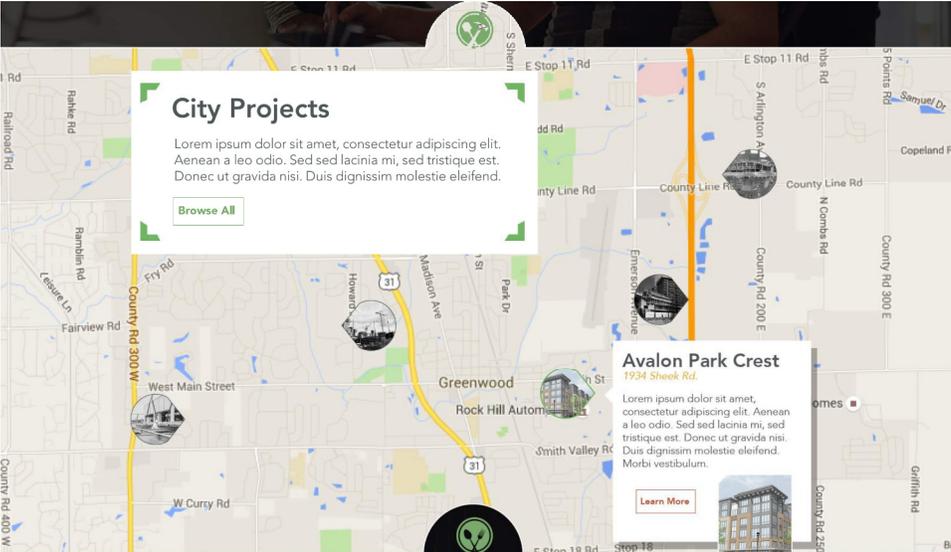


Turn your dream into a reality.

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[Learn More](#)

-  Start a Business
-  Expand or Relocate
-  Do Business with the City



City Projects

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[Browse All](#)

Avalon Park Crest
1934 Sheek Rd.

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[Learn More](#)



Experience Greenwood

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[Learn More](#)

Restaurants & Bars Shopping Recreation

HIRONS

Greenwood Park Mall Greenwood Community Center Freedom Springs Greenwood Amphitheater

[Browse All](#)

Live
 Pay Your Bills
 City Services
 Trash Services
 Home Improvement
 Communities
 Education
 Move to Greenwood

Play
 Freedom Springs
 Events in Greenwood
 Greenwood Community Center
 Youth Programs
 Adult Sports
 Parks & Trails
 Dog Parks

Visit
 Shopping
 Dining
 Hotels
 Activities
 Indy South
 Greenwood Airport

Do Business
 Starting a Business
 Business Expansion
 Business Relocation
 Building Resources
 Financing & Incentives
 Permits & Licensing
 Partnership Opportunities

Government
 Office of the Mayor
 City Departments
 Common Council
 Clerk
 Courts
 Boards & Commissions
 Street & Utilities

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 News
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 Calendar
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Privacy Policy Accessibility Statement Terms of Use Non-Discrimination Policy ADA Transition Plan
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GREENWOOD EST. 1884

HIRONS

Thank You

▶ For more information contact Chad Mertz at
cmertz@hiron.com or 317-977-2206

