

BOARD OF PUBLIC WORKS AND SAFETY

RESOLUTION NO. 18-10

A RESOLUTION TO APPROVE A POLICY REGARDING TOBACCO AND E-CIGARETTES ON CITY PROPERTY AND BY CITY EMPLOYEES WHILE ON DUTY

WHEREAS, the Board of Public Works and Safety (the "Board") owns, operates, and controls all municipal property not controlled by another board, and is charged with approving and adopting policies regarding all property within its control;

WHEREAS, the Board establishes personnel policies and procedures for City of Greenwood (the "City") employees;

WHEREAS, the Board desires to promote the health and safety of City employees, interns, volunteers, and visitors using or visiting City property;

WHEREAS, the Board recognizes and acknowledges that there are health hazards related to tobacco products, including but not limited to, smoking and/or using smokeless tobacco and electronic oral devices that produce vapors which simulate smoking tobacco ("e-cigarettes") and being exposed to smoke and vapors;

WHEREAS, the Board finds that it is in the best interests of the City to adopt the Tobacco and E-Cigarettes Policy, attached and incorporated as Exhibit A;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF GREENWOOD, INDIANA THAT:

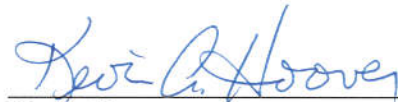
Section 1. The Tobacco and E-Cigarettes Policy ("Policy") attached as Exhibit A is hereby approved and adopted.

Section 2. The Policy shall be made part of, and included in, the Employee Handbook, and made accessible online to the public. A copy of the same shall be made available at the Greenwood City Center for review by the public during regular business hours.

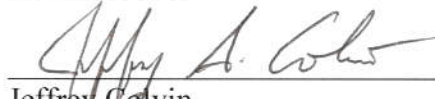
Section 3. This resolution shall be in full force and effect immediately upon its adoption.

PASSED BY THE BOARD OF PUBLIC WORKS AND SAFETY OF GREENWOOD, INDIANA this 9th day of May, 2018, by a vote of 3 ayes, 0 nays.

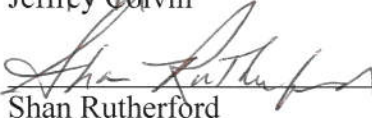
BOARD OF PUBLIC WORKS AND SAFETY



Kevin Hoover



Jeffrey Colvin



Shan Rutherford

ATTEST:


Amanda Leach, Board Clerk

EXHIBIT A

Tobacco and E-Cigarettes Policy

The City is committed to providing a healthy workplace that promotes the health and well-being of its employees, residents and visitors. Health hazards related to the use of tobacco products and the use of electronic oral devices that produce vapors which simulate smoking ("E-cigarettes") and exposure to second hand smoke and vapors have been well-documented. Therefore, all property, grounds and facilities owned, leased or operated by the City (including offices, public areas, garages, entryways, outbuildings, parking lots, grassy areas, municipal parks, etc.) and all City-owned or City-leased vehicles and equipment (hereinafter "City Property") are designated as tobacco and vapor free areas. Smoking, using smokeless tobacco products, and using e-cigarettes in or on City Property is strictly prohibited. This Tobacco and E-Cigarette Policy applies equally to employees, interns, volunteers, customers and visitors on or in City Property. City employees while on duty shall not use tobacco products or E-cigarettes while either on or away from City Property. Any employee who violates the Tobacco and E-Cigarettes Policy will be subject to disciplinary action that may include termination. These regulations are in addition to and not in lieu of any other City Ordinance