

GREENWOOD BOARD OF STORMWATER MANAGEMENT  
NOVEMBER 10, 2021 MEETING MINUTES  
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Mr. Payne called the meeting to order at 4:00 p.m. in Council Chambers and via online video and audio conference platform. Roll call was taken.

**Members Present:** David Payne, Tim McLaughlin, and Forrest Sutton.

**Also in Attendance:** Stormwater Superintendent Christopher Jones, Attorney Shawna Koons, Deputy Controller Jared Duncan, Billing Manager Kayleigh Carlin, and Recording Secretary Alison Bauer.

**Approval of Minutes**

Mr. Sutton moved to approve the October 13<sup>th</sup> meeting minutes, seconded by Mr. McLaughlin. Ayes: Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

**Old Business**

Public Private Partnership Application for Oldefield Estates Pond – April Olmstead

Mr. Jones informed the board on the current standing of project. Legal continues to work with the applicant and their attorneys for the necessary agreement.

The board had discussion.

Ms. Koons suggested for a continuance on applicant's behalf.

Mr. McLaughlin moved to continue this matter at the December 8<sup>th</sup> Stormwater Board meeting. Mr. Sutton seconded. Ayes: Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

**New Business**

Public Private Partnership – 647 Cutsinger Road

Mr. Jones introduced the board to the potential public private partnership project. The applicant has requested assistance to install 500 feet of new drainage pipe and (3) catch basins connecting to Cutsinger Rd. Mr. Jones provided the board with aerial photographs of the property, past and present. Staff pointed out that the low area on the property was once a pond, which was filled in by a previous owner.

Mr. Jones stated that the staff does not recommend support for this project as the project does not meet the evaluation criteria established by the board for the program.

The board had discussion. The applicant was not present for the meeting therefore the board wished to provide the applicant an additional opportunity to be present.

Mr. Sutton moved to continue this matter at the December 8<sup>th</sup> Stormwater Board meeting. Mr. McLaughlin seconded. Ayes: Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

Utility Vehicle Equipment Purchase – Jacobi Sales, Inc.

Mr. Jones explained that this vehicle would be beneficial to the Stormwater Department for servicing catch basins that are not easily accessible.

Mr. McLaughlin moved to approve the purchase of a Kubota RTV-X1100CWL-A utility vehicle through Sourcewell qualified purchasing from Jacobi Sales, Inc. as provided by Ind. Code 5-22-4-7, in an amount not to exceed \$18,798.84, with terms and conditions to be determined by the Legal Department; to determine it is a single-source special purchase in accordance with Ind. Code 5-22-10-13 and a substantial savings special purchase in accordance with Ind. Code 5-22-10-5; and to authorize the Stormwater Superintendent to execute the purchase agreement in the Board's behalf. Mr. Sutton seconded. Ayes: Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIED.**

Addendum to New Equipment Sales Contract – Jack Doheny Company

Mr. Jones informed the board of the need for a push camera due to the lack of durability of what is currently being used.

Mr. Sutton moved to approve the purchase of an IBAK Axialcam 2 Pushrod Camera through Sourcewell qualified purchasing cooperative from Jack Doheny Companies as provided by Ind. Code 5-22-4-7, in an amount not to exceed \$5,702.40, with terms and conditions to be determined by the Legal Department; to determine it is a single-source special purchase in accordance with the Ind. Code 5-22-10-13 and a substantial savings special purchase in accordance with Ind. Code 5-22-10-5; and to authorize the Stormwater Superintendent to execute the purchase agreement on the Board's behalf. Mr. McLaughlin seconded. Ayes: Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIED.**

Operation and Maintenance Manuals

Mr. Jones recommended an Operation and Maintenance Manuals for acceptance and approval:

1. Southpoint Building Center Building C (Chaney Ave.)

Mr. McLaughlin moved to accept the operation and maintenance manual and to authorize the Mayor to sign on the Board's behalf. Seconded by Mr. Sutton. Ayes. Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

2. E Commerce Building (SE Corner of Main St. & Commerce Pkwy.)

Mr. Sutton moved to accept the operation and maintenance manual and to authorize the Mayor to sign on the Board's behalf. Seconded by Mr. McLaughlin. Ayes. Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

3. Redwood Apartments (SR135 & Smokey Row Rd.)

Mr. McLaughlin moved to accept the operation and maintenance manual and to authorize the Mayor to sign on the Board's behalf. Seconded by Mr. Sutton. Ayes. Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

4. ERMCO Corporate Headquarters (1950 E Main St.)

Mr. Sutton moved to accept the operation and maintenance manual and to authorize the Mayor to sign on the Board's behalf. Seconded by Mr. McLaughlin. Ayes. Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

5. Clark Pleasant Elementary School (Sheek Rd.)

Mr. Sutton moved to accept the operation and maintenance manual and to authorize the Mayor to sign on the Board's behalf. Seconded by Mr. McLaughlin. Mr. Payne, Mr. Sutton, Mr. McLaughlin. **MOTION CARRIES.**

#### **Audience**

#### **Reports**

##### Corporation Counsel

None

##### City Engineer

None

##### Controller

None

##### Billing

None

##### Stormwater Superintendent

###### Field Report

The September precipitation total was 5.41 inches and the average temperature was 61.5 degrees. There were 19.24 tons of debris collected from street sweeping totaling \$846.43. The Stormwater Department completed 2181 line locates, 27 requests initiated and 29 completed, 139 work orders initiated and 189 completed for October 2021. There were 43 Erosion and Sediment Control permits issued, and 123 inspections. There were 2 Stormwater Management Permits and 4 inspections completed. 8 BMP Inspections. 27 hot spots cleared. This month's education was a rain garden presentation with Purdue Extension. Storm line jetting was done in on Cutler Ln., Yorktown Rd., Royal St George Dr., and in the Emerald Lakes Complex.


##### Mayor

None

#### **Claims Docket**

Mr. McLaughlin motioned to approve the claims docket for October 13, 2021, seconded by Mr. Sutton. Ayes. **MOTION CARRIES.**

Meeting adjourned by Mr. Payne at 4:22 p.m.

  
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Tim McLaughlin

  
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Alison Bauer, Recording Secretary

  
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David Payne

  
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Forrest Sutton