INDY SOUTH GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS
FEBRUARY 10th, 2022 MEETING MINUTES

Call Meeting to Order

Scott Hines, Board President, called the meeting to order at 5:30PM.

Roll Call

PRESENT: Commissioners Scott Hines, William Paddack, Jordan Jackson, and Recording Secretary Spencer Schuon were present.

Approval of Meeting Minutes

Scott Hines presented the Meeting Minutes for the January 13th, 2022 meeting for approval. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Audience Requests

Larry Bell, flight instructor with Jeff Air, proposed hosting a pilot career fair at the airport. Larry will be inviting regional airlines and military branches to the airport to share information about their cadet programs and other career paths. Larry states this will help draw students to Jeff Air Flight School and Indy South Greenwood Airport. Dr. Atkins, FAA Medical Examiner, will attend to answer questions about the medical exam. Indiana Wesleyan University will be in attendance to talk about their aviation program. Mr. Bell said Plane Sense, Wheels Up, and SkyWest may attend, but have not confirmed. Mr. Bell said there is potential that GoJet or PSA airlines may fly one of their regional jets in. Food trucks will be invited and the event will be advertised on the news. The proposed date for the career fair is April 2nd, 2022. Larry is requesting use of the transient hangar on this date if the weather is fair. Mr. Hines asked if Rick Ferrill, Airport Manager, had anything to add. Mr. Ferrill stated he thought it is a good opportunity to get some recognition and the airport can work with Mr. Bell and Jeff Air to get the facility arranged. Elise Bowling, Corporate Counsel, said this event should be subject to a use agreement. Mr. Paddack motioned to approve the open house career fair on April 2nd, 2022, seconded by Mr. Jackson. All ayes. **Motion carries.**

Airport Manager Report

Rick Ferrill highlighted the various items on his report, including fuel sales, turbine operations, and project updates.

Mr. Ferrill received a quote from Johnson Controls to replace the fire alarm panel. Mr. Hines asked if we are married to Johnson Controls for support. Mr. Ferrill said that is who Greenwood Fire Department wanted to use because they have done other buildings in the city. Mr. Hines said he has found more cost effective folks and would be happy to share their information with Mr. Ferrill. Mr. Hines will send Mr. Ferrill an email with that information.

Corporation Counsel Report

Elise Bowling presented Resolution 22-01 Schedule of Rates and Charges for approval. Mr. Jackson asked if the rates are pretty competitive with everyone else. Mr. Ferrill said he thinks so and said we are competitive, but not the highest. He stated especially with the cargo fees, as we are trying to make it more economical for airport staff to come out. Mr. Paddack asked how the $100 after hours fee worked and Mr. Ferrill stated its $100 per hour per person. Mr. Jackson motioned to approve. Seconded by Mr. Paddack. All ayes. **Motion carries.**

Controller Financial Report

Controller Greg Wright was present at the meeting. Mr. Wright highlighted various items on his monthly financial report, including fuel revenue and expenses. Mr. Wright sought approval for a contingent hangar and office lease to be drawn up. Mr. Hines asked if rates were on par with other similar spaces. Mr. Wright told him the hangar space is the same as all the others on the field and the office space rate is based on other office spaces in Greenwood. Mr. Hines then asked what the office rate is per foot. Mr. Wright said it is $10.50. Mr. Paddack motioned for approval. Mr. Jackson seconded. All ayes. **Motion carries.**

Engineering Report

Susan Zellers of Hanson Professional Services, Inc. was present at the meeting. Ms. Zellers highlighted the items on her written report, including apron expansion updates and grants.

Ms. Zellers requested a motion to approve Task Order 1 invoice in the amount of $4,257.60 and submission of AIP and State Grant Pay Request 11 for Apron EA. Mr. Paddack moved to approve this item. Mr. Jackson seconded. All ayes. **Motion carries.**

Ms. Zellers requested approval of Task Order 5 invoice in the amount of $40,978.46 and submission of AIP-34 Pay Request 8 for Apron Design and Permitting. Mr. Jackson motioned to approve. Mr. Paddack seconded. All ayes. **Motion carries.**

Board Requests

Mr. Jackson moved to nominate Scott Hines as the Board of Aviation Commissioners President and Bill Paddack as Vice President for the year of 2022. Mr. Paddack seconded. All ayes. **Motion carries.**

Approval of Claims Docket

Mr. Hines presented the Claims Docket in the amount of $142,940.92. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Mayor/Deputy Mayor Report

None.

Adjournment

Meeting adjourned at 6:02PM.
The next meeting will be held on March 10th, 2022 at 5:30PM.
So approved, this 10th day of March, 2022.

~~Scott Hines, President~~
Jordan Jackson

Spencer Schuon, Recording Secretary