INDY SOUTH GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS
SEPTEMBER 14th, 2023 MEETING MINUTES

Call Meeting to Order

Scott Hines, Board President, called the meeting to order at 5:30PM.

Roll Call

PRESENT: Commissioners Scott Hines, Jordan Jackson, David Cox, William Paddack and Recording Secretary Spencer Schuon were present.

Approval of:

Mr. Hines presented the Meeting Minutes for the August 10th, 2023 meeting for approval. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Audience Requests

None

Airport Manager Report

None

Corporation Counsel Report

Drew Foster was present at the meeting and requested approval of 2022-2023 General Services Agreement Task Order 3 Project Management, Grant and Construction Administration, and Construction Observation Services – Second Phase of Construction. Mr. Paddack motioned to approve. Seconded by Mr. Jackson. All ayes. **Motion carries.**

Mr. Foster requested approval of the Land Lease Agreement for Bold Aviation's new building. Mr. Jackson moved to approve. Mr. Paddack seconded. All ayes. **Motion carries.**

Controller Financial Report

Greg Wright was present at the meeting. Mr. Wright highlighted various items on his monthly financial report, including fuel revenue and expenses.

Mr. Wright requested approval to recommend the budget proposal for approval by the City Council. Mr. Paddack motioned to approve, seconded by Mr. Cox. All ayes. **Motion carries.**

Engineering Report

Susan Zellers of Hanson Professional Services, Inc. was present at the meeting. Ms. Zellers highlighted the items on her written report, including apron expansion updates and grants.

Ms. Zellers requested approval of Hanson's FY 2022 Task Order 1 invoice in the amount of $13,382.88, Hanson's Task Order 2 invoice in the amount $48,338.51 and Woolpert's invoice in the amount of $3,000.00 and submission of AIP-40 Pay Request 1 for Expand Terminal Apron – Enclose Stream and Grading – in the amount of $46,303.00 and state match pay request in the amount of $2,572.42. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Ms. Zellers requested approval to submit AIP-41 Pay Request 1 for Expand Terminal Apron in the amount of $41,040.00 and state match pay request in the amount of $2,280.00. Mr. Jackson moved to approve, seconded by Mr. Cox. All ayes. **Motion carries.**

Ms. Zellers requested approval to submit Grant Application for the Final Phase of Construction Professional Services and Construction. Mr. Jackson moved to approve, seconded by Mr. Paddack. All ayes. **Motion carries.**

Board Requests

Mr. Cox asked if the airport has a comprehensive plan. Ms. Zellers explained the Airport Master Plan and Airport Layout Plan being updated every 10 to 20 years. Deputy Mayor Terry McLaughlin explained the background of how the Master Plan for the airport was formed by RW Armstrong and NGC. Ms. Zellers will be sending a digital copy of the Airport Layout Plan to the Commissioners.

Approval of Claims Docket

Mr. Hines presented the Claims Docket in the amount of $187,018.14. Mr. Jackson moved to approve, seconded by Mr. Paddack. All ayes. **Motion carries**.

Mayor/Deputy Mayor Report

Deputy Mayor Terry McLaughlin was present at the meeting and commended the airport staff for organizing a successful Airport Day.

Adjournment

Meeting adjourned at 5:58PM.
The next meeting will be held on October 12th, 2023 at 5:30PM.
So approved, this 12th day of October 2023.

Scott Hines, President

Spencer Schuon, Recording Secretary