

INDY SOUTH GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS
NOVEMBER 9th, 2023 MEETING MINUTES

Call Meeting to Order

Scott Hines, Board President, called the meeting to order at 5:30PM.

Roll Call

PRESENT: Commissioners Scott Hines, Jordan Jackson, David Cox, William Paddack and Recording Secretary Spencer Schuon were present.

Approval of:

Mr. Hines presented the Meeting Minutes for the October 12th, 2023 meeting for approval. Mr. Cox moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Audience Requests

None

Airport Manager Report

Rick Ferrill highlighted the various items on his report, including fuel sales, turbine operations, and project updates.

Mr. Ferrill requested approval of the Holiday Hours Schedule. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Corporation Counsel Report

None

Controller Financial Report

Greg Wright was present at the meeting. Mr. Wright's report highlighted various items on his monthly financial report, including fuel revenue and expenses. Mr. Hines inquired about including fuel in the reserve ratio calculation and if it needed to be in there. Mr. Wright said an argument could, probably, be made either way.

Engineering Report

Susan Zellers of Hanson Professional Services, Inc. was present at the meeting. Ms. Zellers highlighted the items on her written report, including apron expansion updates and grants.

Ms. Zellers requested approval of the final and balancing change order with Scenic Construction Services, Inc. in the amount of \$7,406.79. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Ms. Zellers requested approval of Hanson's invoice in the amount of \$10,274.54, and Scenic Construction Services invoice in the amount of \$136,419.81 and release of retainage in the amount of \$67,835.34 and submission of AIP-38 Pay Request 8 and AIP-39 Pay Request 4, final pay requests and AIP-41 Pay Request 2, partial pay request, and associated State match pay requests. Mr. Jackson moved to approve, seconded by Mr. Cox. All ayes. **Motion carries.**

Ms. Zellers requested approval of FY 2025-2029 CIP, submission to INDOT and execution by Airport Manager on behalf of Board of Aviation Commissioners. Mr. Paddack moved to approve, seconded by Mr. Cox. All ayes. **Motion carries.**

Ms. Zellers requested approval of the Annual Report for AIP 38, 39, 40 and 41 and submission to FAA. Mr. Cox moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Board Requests

None

Approval of Claims Docket

Mr. Hines presented the Claims Docket in the amount of \$151,043.76. Mr. Jackson moved to approve, seconded by Mr. Paddack. All ayes. **Motion carries.**

Mayor/Deputy Mayor Report

None

Adjournment


Meeting adjourned at 5:48PM.

The next meeting will be held on December 14th, 2023 at 5:30PM.

So approved, this 14th day of December 2023.



Scott Hines, President



Spencer Schuon, Recording Secretary