

GREENWOOD BOARD OF STORMWATER MANAGEMENT  
January 10<sup>th</sup>, 2024 MEETING MINUTES  
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Mr. Payne called the meeting to order at 4:00 p.m. in Council Chambers and via online video and audio conference platform. Roll call was taken.

**Members Present:** David Payne, Forrest Sutton, and Tim McLaughlin.

**Also in Attendance:** Stormwater Superintendent Christopher Jones, Attorney Shawna Koons, Controller Greg Wright, Utility Office Manager Kayleigh Carlin, Adam Stone of Stone Municipal Group, and Recording Secretary Miranda Menale.

**Approval of Minutes:** Mr. Sutton moved to approve the December 13<sup>th</sup>, 2023 Meeting Minutes. Seconded by Mr. McLaughlin. Ayes: Mr. McLaughlin, Mr. Sutton, Mr. Payne. **MOTION CARRIES.**

**Old Business:**

None

**New Business:**

2023 Year End Results – Stone Municipal Group

Mr. Stone presented a year-end rate review based on current revenues, expenses, and balances. He explained to the board that the current rate is sufficient.

This is an update therefore not requiring approval.

Public Private Partnership - Honey Creek Meadows HOA

Mr. Jones introduced the second phase to the Public Private Partnership with Honey Creek Meadows HOA. Phase two will include the installation of a fountain and aeration system in ponds two and three. The total cost of the Public Private Partnership second phase is \$18,166.29.

Mr. McLaughlin Motion to authorize a public private partnership agreement with the Honey Creek Meadows Homeowners' Association for pond improvements project in an amount not to exceed \$18,166.29, with terms and conditions to be outlined by the Legal Department, and to authorize the Stormwater Superintendent to sign the agreement on the Board's behalf. Seconded by Mr. Sutton. Ayes: Mr. Sutton, Mr. McLaughlin, Mr. Payne. **MOTION CARRIES.**

**Audience:**

**Reports:**

Corporation Counsel

None

City Engineer

None

Controller

Mr. Wright states that the rates for the utility are sufficient based on Mr. Stone's report.

Billing

Quarter 4 Greenwood Stormwater Utility Financial Report was received by the board.

Stormwater Superintendent

Operation and Maintenance Manuals

Mr. Jones recommended the following Operation and Maintenance Manuals for acceptance and approval:

1. Chase Bank

Mr. Sutton Motion to accept the Operation and Maintenance Manual for Chase Bank on State Road 135 and to authorize the Mayor to sign the Manual on the Board's behalf. Seconded by Mr. McLaughlin. Ayes: Mr. Sutton, Mr. McLaughlin, Mr. Payne. **MOTION CARRIES.**

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2. Toland Law Office

Mr. Sutton moved to accept the Operation and Maintenance Manuals for Toland Law Office on County Line Road near Bomar, and to authorize the Mayor to sign on the Board's Behalf. Seconded by Mr. McLaughlin. Ayes: Mr. Sutton, Mr. McLaughlin, Mr. Payne. **MOTION CARRIES.**

3. Brighton Knoll

Mr. McLaughlin moved to accept the Operation and Maintenance Manual for Brighton Knoll Subdivision, and to authorize the Mayor to sign on the Board's Behalf. Seconded by Mr. Sutton. Ayes: Mr. McLaughlin, Mr. Sutton, Mr. Payne. **MOTION CARRIES.**

4. 249 Madison

Mr. Sutton moved to accept the Operation and Maintenance Manual for 249 Madison Avenue-Crump Property, and to authorize the Mayor to sign on the Board's Behalf. Seconded by Mr. McLaughlin. Ayes: Mr. Sutton, Mr. McLaughlin, Mr. Payne. **MOTION CARRIES.**

Mr. Jones included an image of the Erosion Control Mat that was purchased in 2023.

Field Report

The December precipitation total was 1.36 inch, and the average temperature was 39 degrees. The Stormwater Department completed 1,124 line locates, 8 requests initiated and 10 completed, 153 work orders initiated, and 185 completed for December 2023. Two Stormwater Management permits were issued, and 18 inspections were conducted. 16 BMP Inspections. 93 ROW Inspections. Twenty hot spots cleared.

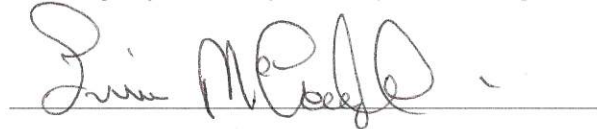
Mayor

None

**Claims Docket:**

Mr. McLaughlin moved to approve the claims docket for January 10<sup>th</sup>, 2024 seconded by Mr. Sutton. Ayes: Mr. McLaughlin, Mr. Sutton, Mr. Payne. **MOTION CARRIES.**

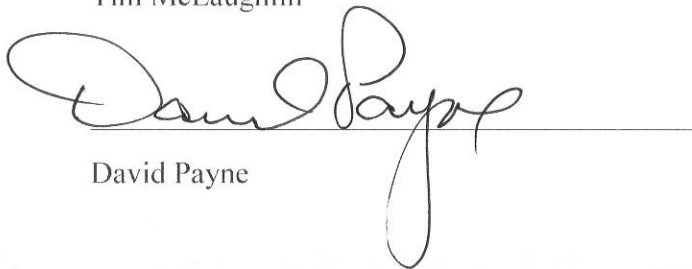
Meeting adjourned by Mr. Payne at 4:16 p.m.



Tim McLaughlin



Miranda Menale, Recording Secretary



David Payne

Forrest Sutton