

**INDY SOUTH GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS**  
**AUGUST 8<sup>th</sup>, 2024 MEETING MINUTES**

**Call Meeting to Order**

William Paddack, Board Vice President, called the meeting to order at 5:30PM.

**Roll Call**

PRESENT: Commissioners William Paddack, David Cox, Jordan Jackson, and Recording Secretary Trisha Taylor were present.

**Approval of:**

Mr. Paddack presented the Meeting Minutes for the July 11<sup>th</sup>, 2024 meeting for approval. Mr. Jackson moved to approve, seconded by Mr. Cox. All ayes. **Motion carries.**

**Audience Requests**

None

**Airport Manager Report**

Rick Ferrill highlighted the various items on his report, including fuel sales, turbine operations, and project updates.

Mr. Ferrill requested approval of the proposed updates to the job description and classification for the Assistant Airport Manager from non-exempt to exempt pertaining to the Fair Labor Standards Act (FLSA). Mr. Cox motioned to approve, Mr. Jackson seconded. All ayes. **Motion carries.**

**Corporation Counsel Report**

Assistant City Attorney Terence Swihart was present at the meeting. Mr. Swihart requested approval of Resolution No. 24-02, A Resolution Amending Resolution 15-03, Medical Leave Sharing Policy, to Automatically Deposit Unused PTO Leave in the Leave Bank Annually. Mr. Jackson motioned to approve, Mr. Cox seconded. All ayes. **Motion carries.**

Mr. Swihart requested approval of the Independent Food Vendor Agreement for the Use of City Property Waiver and Release of Liability/Indemnification for Airport Day on August 24, 2024. Mr. Cox motioned to approve, Mr. Jackson seconded. All ayes. **Motion carries.**

Mr. Swihart requested approval of a Use Agreement for the Experimental Aircraft Association Chapter 1354 to provide Young Eagle rides at Airport Day on August 24, 2024. Mr. Jackson motioned to approve, Mr. Cox seconded. All ayes. **Motion carries.**

Mr. Swihart requested approval of a Use Agreement for Freedom Helicopters to provide rides for profit at Airport Day on August 24, 2024. Mr. Cox motioned to approve, Mr. Jackson seconded. All ayes. **Motion carries.**

Mr. Swihart requested approval of Task Order FAA AIP-42 Project, FY 2023-2024 Expand Apron – Final Grading with Paving Alternate Rebid Services. Mr. Cox motioned to approve, Mr. Jackson seconded. All ayes. **Motion carries.**

Mr. Swihart requested approval of Task Order FAA AIP-42 Project, FY 2023-2024 Expand Apron – Final Grading with Paving Alternate Construction Phase Professional Services. Mr. Jackson motioned to approve, Mr. Cox seconded. All ayes. **Motion carries.**

**Controller Financial Report**

Greg Wright was present at the meeting. Mr. Wright's report highlighted various items on his monthly financial report, including fuel revenue and expenses.

### **Engineering Report**

Susan Zellers of Hanson Professional Services, Inc. was present at the meeting. Ms. Zellers highlighted the items on her written report, including apron expansion updates and grants.

Ms. Zellers requested approval of Hanson's Task Order 3 invoice in the amount of \$38,106.83 plus \$4,000 that was omitted and submission of AIP-40 Pay Request 10 in the amount of \$34,297.00 and state match pay request in the amount of \$1,905.34. Mr. Cox moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

### **Board Requests**

None

### **Approval of Claims Docket**

Mr. Paddock presented the Claims Docket in the amount of \$808,476.56. Mr. Jackson moved to approve, seconded by Mr. Cox. All ayes. **Motion carries.**

### **Mayor/Deputy Mayor Report**

None

### **Adjournment**

Meeting adjourned at 5:55PM.

The next meeting will be held on September 12<sup>th</sup>, 2024 at 5:30PM.

So approved, this 12<sup>th</sup> day of September 2024.



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Scott Hines, President



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~~Trisha Taylor~~, Recording Secretary  
Angel Hudspeth