INDY SOUTH GREENWOOD AIRPORT BOARD OF AVIATION COMMISSIONERS
JANUARY 9th, 2025 MEETING MINUTES

Call Meeting to Order

Scott Hines, Board President, called the meeting to order at 5:30PM.

Roll Call

PRESENT: Commissioners Scott Hines, Jordan Jackson, David Cox, William Paddack and Recording Secretary Angel Hudspeth were present.

Approval of:

Election of Officers. Mr. Paddack proposed a vote for Scott Hines as Board of Aviation Commissioners President. Mr. Cox seconded. All ayes. **Motion carries.**

Mr. Paddack explained this would be his last year on the board. Mr. Cox asked if he would be leaving before the next election. Mr. Paddack responded that he didn't think so.

Mr. Cox proposed a vote for William Paddack as Board of Aviation Commissioners Vice President. Mr. Jackson seconded. All ayes. **Motions carries.**

Mr. Hines presented the Meeting Minutes for the December 12th, 2024 meeting for approval. Mr. Jackson motioned to approve; Mr. Paddack seconded. All ayes. **Motion carries.**

Audience Requests

None

Airport Manager Report

Rick Ferrill highlighted the various items on his report, including fuel sales, turbine operations, and project updates.

Mr. Ferrill mentioned the generator install, which was originally scheduled for the end of January, had been pushed back to February. This is due to the company location which has been majorly affected by natural disasters in 2024.

Mr. Ferrill presented the board with Resolution 25-01 A Resolution of the Board of Aviation Commissioners of the City of Greenwood Increasing T-Hangar Rates Three Percent. Mr. Cox questioned if this was for all hangars, Mr. Ferrill responded that it was just for T-Hangars as the community hangars had received a significant increase in 2024. Mr. Hines asked if when the leases auto renew if they were contractually still binding, Mr. Ferrill responded yes. Mr. Paddack asked if they were required to give thirty days' notice to terminate the lease, Mr. Ferrill responded yes. Mr. Paddack motioned to approve; Mr. Cox seconded. All ayes. **Motion carries.**

Counsel Report

Terry Swihart was present at the meeting. He presented the Commercial Office Lease between the Board of Aviation Commissioners of the City of Greenwood and Jeff Air Pilot Services Commercial Office Lease which auto renews each year ending March 30th, 2025. He mentioned that in order for the airport to expand with the new services being offered such as de-icing capabilities and apron expansion, more space would be needed for the airport to grow. He explained that terminating the lease now makes sense with the lease requiring 60 days' notice. Therefore, he would recommend terminating the lease prior to the 60-day deadline.

Mr. Swihart requested that the Board of Aviation Commissioners not renew the Commercial Office Lease between the Board and Jeff Air Pilot Services, that the lease be terminated pursuant to the Terms and Conditions of the Commercial Office Lease by giving 60 days written notice that termination will be effective on March 30, 2025, and that such termination is in the best overall interests of the Airport by allowing the Airport to expand and utilize the vacated space for Airport purposes in the future. Mr. Jackson motioned to approve; Mr. Cox seconded. All ayes. **Motion carries.**

Controller Financial Report

Greg Wright was present at the meeting. Mr. Wright's report highlighted various items on his monthly financial report, including fuel revenue and expenses.

Engineering Report

Susan Zellers of Hanson Professional Services, Inc. was present at the meeting. Ms. Zellers highlighted the items on her written report, including apron expansion updates and grants.

Ms. Zellers requested approval of Hanson's invoices in the amount of $1,639.08 and $15,155.21 and submission of AIP-43 Pay Request 4 in the amount of $15,114.86 and state match pay request in the amount of $839.71. Mr. Jackson motioned to approve; Mr. Paddack seconded. All ayes. **Motion carries.**

Ms. Zellers explained that the airport stormwater plan was in progress to ensure proper preparation for development. Mr. Cox asked if the letter of intent to purchase land on the North end would help recoup the costs of the stormwater survey. Mr. Wright responded that the airport would mostly pay on our end. Mr. Cox added that stormwater retention was typically on the developer. Mr. Ferrill responded that this was a problem that dates farther back and that we are still catching up from previous years. Terry Mclaughlin, Deputy Mayor, added that this benefits the airport more than just the development on the north end as the survey covers the entire airport.

Board Requests

Mr. Cox asked if there was anyone in the city that could help better market the airport and its amenities on social media. Mr. McLaughlin responded that the airport uses a professional marketing service for events.

Mr. Ferrill responded that the airport also uses a few third-party advertising sites that can be added to as more ammentites come available.

Mr. Cox also stated how excited he was for the additional space that the airport will have and added he would love to see a smaller conference room and additional spaces for pilots to enjoy.

Approval of Claims Docket

Mr. Hines presented the Claims Docket in the amount of $97,604.47. Mr. Paddack moved to approve, seconded by Mr. Jackson. All ayes. **Motion carries.**

Mayor/Deputy Mayor Report

None

Adjournment

Meeting adjourned at 6:01PM.
The next meeting will be held on February 13th, 2025 at 5:30PM.
So approved, this 13th day of February 2025.

Scott Hines, President

Angel Hudspeth
Angel Hudspeth, Recording Secretary