

**BOARD OF DIRECTORS OF THE DEPARTMENT
OF STORMWATER MANAGEMENT**

RESOLUTION NO. 25-02

**A RESOLUTION APPROVING AND ADOPTING A COMMERCIAL DRIVERS
LICENSE TRAINING AND REIMBURSEMENT POLICY**

WHEREAS, the Board of Directors of the Department of Stormwater Management of the City of Greenwood (the "Board") believes that attracting and retaining qualified employees benefits the City of Greenwood ("City"), its employees, its citizens, and its government;

WHEREAS, to promote adequate staffing of positions that require a Commercial Drivers License ("CDL"), the Board has determined it is prudent to invest in CDL training of employees;

WHEREAS, the Board has further determined it is in the fiscal interest of the City to also provide for reimbursement to the City of the costs of CDL training by an employee if the employee fails to maintain employment for a period of two (2) years from the date the employee obtains a CDL;

WHEREAS, the Board has determined that it is in the best interest of the City to approve and adopt a Commercial Drivers License Training and Reimbursement Policy to provide CDL training of employees and reimbursement of City costs for the training should the employee fail to maintain employment with the City,

NOW, THEREFORE, BE IT RESOVED by the Board of Directors of the Department of Stormwater Management as follows:

1. The following Commercial Drivers License Training and Reimbursement Policy is hereby established and adopted and all City of Greenwood Department of Stormwater Management employees are expected to comply with said Policy:

Commercial Drivers License Training and Reimbursement Policy

1. Applicability. This policy applies to all full-time City of Greenwood Department of Stormwater Management employees and new hires who are required to have a Commercial Drivers License ("CDL") as a position qualification for employment.

2. Policy.

a) Eligibility. Employees and new hires who are required to have a CDL as a position qualification may receive CDL training at no cost to the employee. The City will pay up to \$5,000 per employee for the CDL training for the employee: provided that,

- The employee is otherwise qualified to hold the position (Federal Motor Carrier Safety Administration (FMCSA) pre-employment drug screen (result negative) and FMCSA Drug and Alcohol Clearinghouse (Clearinghouse response not prohibited); employee has an acceptable Drivers Qualification File (DQF))
- The employee completes the training, and passes the applicable written and practical test(s) and skills exam, and medical exam.

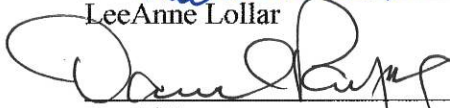
- b) City Reimbursement. An employee who participates in the training who leaves his/her position voluntarily or by termination within two (2) years from the date the employee obtains the CDL shall reimburse the City for the cost of the training, which shall be reduced by One Thousand Two Hundred Fifty Dollars (\$1,250) for every six months of employment. Employees who participate in the training program must sign a Promissory Note in the form attached as "Exhibit A", and incorporated by reference.

PASSED BY THE BOARD OF DIRECTORS OF THE DEPARTMENT OF STORMWATER MANAGEMENT OF THE CITY OF GREENWOOD, INDIANA this 11 day of June, 2025, by a vote of 3 ayes, 0 nays.

**BOARD OF DIRECTORS OF THE
DEPARTMENT OF STORMWATER
MANAGEMENT**



LeeAnne Lollar



David Payne



John Shell

ATTEST:



Miranda Menale, Recording Secretary