



## SUMMER CAMP INFORMATION 2022

Greenwood Parks & Recreation will offer 4 different camp options this summer. The Community Center and the Greenwood Fieldhouse will be utilized to accommodate 200 campers weekly. Each camp will consist of 9 weekly themes related to each camp topic; those camps consist of art, STEAM, sports and a traditional camp. Each week we will go to Freedom Springs, take a field-trip and provide lunch on Fridays.

Our summer camp program fees will require a \$25.00 non-refundable registration fee. There will be 7 weeks of a 5-day camp and the cost will be \$135.00 per week. The weeks of Memorial Day and the 4<sup>th</sup> of July, camps will only be 4-days and the cost is \$108.00 for those weeks.

**NEW THIS YEAR:** You will no longer have to sign up for the entire summer camp as in years past. You may pick and choose what weeks and camps your child(ren) will attend; i.e. Week #1 – Art, Week #2 – STEAM, Week #3 (No Camp - YOUR FAMILY IS ON VACATION!), Week #4 – Sports, Week #5 Summer Experience, etc...

**Registration begins:** Tuesday, March 1, 2021 @ 6:30am.

**Who is eligible:** Children going into 1<sup>st</sup> grade through 6<sup>th</sup> grade for the upcoming school year (2022-2023). Spots are limited to 200 campers on a weekly basis and are first come, first serve. Children going into 7<sup>th</sup> grade and above are eligible to participate in summer camp in a different capacity. New to the summer camp series this year, we are offering a Counselors In Training (C.I.T.) camp.

<b>Weekly Dates of Camp:</b>	Week #1 (4)	May 31 – June 3, 2022
	Week #2	June 6 – June 10, 2022
	Week #3	June 13 – June 17, 2022
	Week #4	June 20 – June 24, 2022
	Week #5	June 27 – July 1, 2022
	Week #6 (4)	July 5 – July 8, 2022
	Week #7	July 11 – July 15, 2022
	Week #8	July 18 – July 22, 2022
	Week #9	July 25 – July 29, 2022

**Location:** We will be based out of two locations this summer.

Greenwood Community Center  
100 Surina Way  
Greenwood, IN 46143

Greenwood Fieldhouse  
411 S. Madison Avenue  
Greenwood, IN 46142

**Hours of Camp:** 7:00am – 5:30pm

Regular check-in times are between 7:00am-8:30am and anything after 8:30am is considered a “late arrival”. In the event of a late arrival to summer camp, such requests must be made in advance via email with the Youth Programming & Activities Coordinator. Our staff will do their best to accommodate late arrivals. Similarly, all



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children are required to be checked out by an authorized adult at the end of each day. All children must be checked out by 5:30pm. Regular check-out times are between 4:00pm-5:30pm and anything prior to 4:00pm is considered an “early departure” from summer camp. In the event of an early departure from summer camp, such requests must be made in advance via email with the Youth Programming & Activities Coordinator. Our staff will do their best to accommodate early departures.

### Cancellation & Refund Policy

- The department will issue a full refund if the department cancels a camp.
- Each camp must have a minimum of 15 participants for the camp to be held. In the event your child(ren) is enrolled into a camp that gets canceled, we will place them into another camp of their choosing.
- Cancellations for a camp week must be requested no later than Monday, March 15, 2022 to receive 100% refund, less a \$25 registration fee for cancelation per camp week, per camper.
- All refunds are subject to the State Board of Accounts claim procedure and may take three to five weeks.

### Payment Schedule

Parent/guardian may pay in full for enrollment(s) at the time of initial registration, or select the payment plan option. The schedule below specifies the payment dates and applicable payments.

<u>Enrollment Date</u>	<u>1<sup>st</sup> Payment</u>	<u>2<sup>nd</sup> Payment</u>	<u>3<sup>rd</sup> Payment</u>	<u>4<sup>th</sup> Payment</u>
<b>March 1 -31</b>	<b>Day of Enrollment:</b> 25% of Total Fees	<b>April 1:</b> 25% of Total Fees	<b>May 1:</b> 25% of Total Fees	<b>June 1:</b> 25% of Total Fees
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<b>April 1 -30</b>	<b>Day of Enrollment:</b> 50% of Total Fees	<b>May 1</b> 25% of Total Fees	<b>June 1:</b> 25% of Total Fees	<b>N/A</b>
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<b>After May 1</b>	<b>100% of Total Fees are due on day of enrollment.</b>			

- Must pay for entire weekly camp if they attend part-time or full-time.
- Must be paid in full by 1<sup>st</sup> Day of Summer Camp – Tuesday, May 31<sup>st</sup>.
- A Splash Card will be issued to any camper(s) who registers for 5 or more weekly camps (\$60.00 value).
- Each camper will receive a field-trip t-shirt and a swim shirt.

### Ways to Register:

#### Option 1 - In Person Registration

**Step #1** – Complete attached registration forms, turn in on or after Tuesday, March 1<sup>st</sup> to Community Center and make at least SC Reg 2022 - 001 (2022 Summer Camp Registration - \$25.00) and 25% of the total camp fees. The registration fee must be paid prior to enrolling into any weekly camps. Select each weekly camp that you are interested in participating. All other payments may be paid at your discretion. However, the payment schedule is listed above.

#### Option 2 - Online Registration

**NEW** patron to Greenwood Parks & Recreation (meaning if you have never registered for a class, summer camp, activity before).

**Step #1** – Register through WebTrac at [SUMMER CAMP SERIES](#)

- Select Login
- Select [If you're a brand new patron with us, please click here to register for a new account.](#)



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- c. Complete New Account Information, Household Primary Person Information (Household Primary must be 18 years or older), and Add Family Member(s)
- d. Scroll down to Activities, Select Camps.
- e. Scroll down to SC Series. There you may select Activity #. You must pay the SC Reg 2022 - 001 (2022 Summer Camp Registration - \$25.00) and 25% of the total camp fees. All other payments may be paid at your discretion. However, the payment schedule is listed above.
- f. Select each weekly camp that you are interested in participating.

**Step #2** – Complete attached registration forms and either email them back to me, Erin Swisher, at [swishere@greenwood.in.gov](mailto:swishere@greenwood.in.gov) or drop off at the Community Center within 72 hours of registration. If Step #2 is not completed in the time parameters, your child(ren)'s spot(s) will be forfeited.

**CURRENT** patron to Greenwood Parks & Recreation (meaning you have participated in an activity before, i.e. 2021 Summer Camp, Latch Key, Monster Mash, etc...)

**Step #1** – Register through WebTrac at [SUMMER CAMP SERIES](#)

- a. Select Login
- b. Select If you have an account with us, but you've forgotten your username, please click here. Login to your account.
- c. Scroll down to Activities, Select Camps.
- d. Scroll down to SC Series. There you may select Activity #. You must pay the SC Reg 2022 - 001 (2022 Summer Camp Registration - \$25.00) and 25% of the total camp fees. All other payments may be paid at your discretion. However, the payment schedule is listed above.
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If you have additional questions regarding Summer Camp, please contact Erin Swisher at 317.881.4545 or via email at [swishere@greenwood.in.gov](mailto:swishere@greenwood.in.gov).



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